

# **Review Summary for Proposed Research Projects submitted to the FHB Management (MGMT) Integrated Management Coordinated Project (IM-CP) – Category 2: 5-step process**

## **OVERVIEW OF STEPS:**

- Step 1:** Submitted Letters of Intent (LOIs) are reviewed for acceptance into the MGMT IM-CP.
- Step 2:** Proposed Research Projects (PRP) accepted into the MGMT IM-CP are reviewed by the IM-CP committee.
- Step 3:** Review of MGMT IM-CP Pre-Proposal by the Networking & Facilitation Office (NFO) for conformance to instructions provided in the FY18-19 Request for Pre-Proposals.
- Step 4:** Review of MGMT IM-CP Pre-Proposal by the MGMT Review Panel (RP).
- Step 5:** Review of MGMT IM-CP Pre-Proposal by Executive Committee (EC).

## **SUMMARY OF EACH STEP IN REVIEW PROCESS:**

### **Step 1: Submitted Letters of Intent (LOIs) are reviewed for acceptance into the MGMT IM-CP.**

MGMT IM-CP Committee reviews submitted LOIs for acceptance into the MGMT Integrated Management Coordinated Project. Review is based on how well the proposed research fits within the goals, objectives and research priorities of the CP.

### **Step 2: PRPs accepted into the MGMT IM-CP are reviewed by the IM-CP committee.**

Each Coordinated Project is assigned a funding working cap. Once the MGMT IM-CP committee has reviewed each submitted Proposed Research Project (PRP) for conformance to its corresponding Letters of Intent, the committee must assign each PRP to one of the following recommended funding categories:

- 1. Category I - Recommended for inclusion in IM-CP Pre-Proposal within the working cap.**  
These are the PRPs recommended for inclusion in the final IM-CP Pre-Proposal whose combined recommended budget **does not** exceed the working cap for their coordinated project.
- 2. Category II - Recommended for inclusion in IM-CP Pre-Proposal, but outside of the working cap:**  
These are the remaining proposed research projects recommended for inclusion in the final IM-CP Pre-Proposal but not included in Category I. Each PRP in this category should be assigned a unique **priority rank** from 1 to n<sup>\*</sup>, with no duplication of rank. Include the recommended funding level on the recommendation form.
- 3. Category III - Not recommended for inclusion in IM-CP Pre-Proposal.**

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\* 'n' = the number of Category II PRPs.

**Step 3: Review of Pre-Proposal by the Networking & Facilitation Office (NFO) for conformance to instructions provided in the FY18-19 Request for Pre-Proposals.**

All components (individual PRPs and MGMT IM-CP committee documents) of the pre-proposal are carefully reviewed by the NFO for conformance to the RFP guidelines. The NFO may return, without review, any PRP that is not consistent with the instructions detailed in the RFP.

**Step 4: Review of MGMT IM-CP Pre-Proposal by MGMT Review Panel**

The focus of the panel's review is on the cohesiveness and integration of the IM-CP, rather than on the details of each individual PRP.

- 1) Does the IM-CP address the overall mission of the USWBSI?  
USWBSI's Mission: The goal of the U.S. Wheat and Barley Scab Initiative (USWBSI) is to enhance food safety and supply by reducing the impact of Fusarium Head Blight (scab) on wheat and barley.
- 2) Is the IM-CP strong in its integration of research activities, coordination among scientists, and sharing/leveraging of resources?
- 3) Are there holes or gaps in the IM-CP's overall plan that could be addressed to improve integration? If yes, please describe.
- 4) Are the more applied research activities taking advantage of and informed by the more basic research activities?
- 5) Are the more basic research activities taking advantage of and informed by the more applied research activities?
- 6) Does the IM-CP have an effective plan for sharing information among co-PIs, with the broader scientific community, and relevant stakeholders?

**Step 5: Review of Coordinated Project by Executive Committee (EC)**

The EC is responsible for reviewing every component of the MGMT IM-CP Pre-Proposal, including the individual PRPs. The EC will follow the same process as the MGMT IM-CP Committees and Review Panels for reviewing the individual proposed research projects and the MGMT-CP pre-proposal respectively. The EC will regard the recommendations of the MGMT IM-CP Committees and review panels as advisory and retains the ability to:

- Increase or decrease the actual amounts recommended for individual PRPs; and
- Change the MGMT IM-CP Committee's recommended funding category for any given PRP.

The small percentage that is held back from the 'working caps' will be allocated by the EC in a manner aimed at achieving overall balance in the final plan. Any changes made to the CPC's funding recommendation will be based on the EC's own reading of the PRPs, the advice from the Review Panels, and any other factors which influence the soundness of the final comprehensive research plan submitted for recommendation to USDA-ARS.