IMPORTANT DEADLINES

Pre-Submission

- PIs submit Letters of Intent (LOI)  
  **July 10, 2013**
- CP Coordinators respond to PIs regarding acceptance of LOIs into CP.  
  **August 9, 2013**

Pre-Registration

- Proposed Research Form: Information submitted on this form pertains to the proposed research being submitted and will be used by the NFO to configure the EPS System for each PI.  
  **PLEASE NOTE:** This step should NOT be completed until you have received a response from the CP Coordinator to your Letter of Intent.
- User Registration Form: The submission of this form will set up the PI’s user account within the EPS System.

  **Registration Deadline:**  
  **August 30, 2013**

Final Submission of PRP

**PI Check-list of Required Items for Proposed Research Projects**

Submitted to the Coordinator of MGMT-CP

- Plan of Work (should not exceed three pages; starts with ‘Plan of Work’ Form as page 1)
- Proposed Research Project Budget Justification Form (complete all relevant sections)

  **Submission Deadline - E-version received by CP Coordinator and the NFO:**  
  **September 10, 2013**

Submission of Supporting Documents

**Check-list of Required Items to be uploaded to EPS System**

- Curriculum Vitae and Publication List
- Current and Pending Support Form

  **Submission Deadline (uploaded to EPS System):**  
  **September 10, 2013**