IMPORTANT DEADLINES

Pre-Submission

- PIs submit Letters of Intent (LOI)
  Submission Deadline (received by Chair of CP Committee and NFO):
  July 10, 2013
- CPCs respond to PIs regarding acceptance of LOIs into CP
  August 9, 2013

Pre-Registration

- Proposed Research Form: Information submitted on this form pertains to the proposed research being submitted and will be used by the NFO to configure the EPS System for each PI. **NOTE:** This step should not be completed until you have received a response from the CPC to your Letter of Intent.
- User Registration Form: The submission of this form will set up the PI’s user account within the EPS System.

Registration Deadline: August 30, 2013

Final Submission of PRP

**PI Check-list of Required Items for Proposed Research Projects Submitted to Coordinated Project Committee**

- Plan of Work (should not exceed three pages; starts with ‘Plan of Work’ Form as page 1)
- Proposed Research Project Budget Justification Forms (complete all relevant sections)
- Proposed Research Project Budget Forms (add e-signature and date)

Submission Deadline - E-version received by CPC Chair and the NFO: September 10, 2013

Submission of Supporting Documents

**Check-list of Required Items to be uploaded to EPS System**

- Curriculum Vitae and Publication List
- Current and Pending Support Form

Submission Deadline (uploaded to EPS System): September 10, 2013