

## IMPORTANT DEADLINES

### Pre-Submission

- PIs submit Letters of Intent (LOI) **July 19, 2011**
  - CP Coordinators respond to PIs regarding acceptance of LOIs into CP. **August 12, 2011**
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### Pre-Registration

- Proposed Research Form: Information submitted on this form pertains to the proposed research being submitted and will be used by the NFO to configure the EPS System for each PI.  
**PLEASE NOTE: This step should NOT be completed until you have received a response from the CP Coordinator to your Letter of Intent.**
- User Registration Form: The submission of this form will set up the PI's user account within the EPS System.

**Registration Deadline:** **August 31, 2011**

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### Final Submission of PRP

#### **PI Check-list of Required Items for Proposed Research Projects Submitted to the Coordinator of MGMT-CP**

- Plan of Work (should not exceed three pages; starts with 'Plan of Work' Form as page 1)
- Proposed Research Project Budget Justification Form (complete all relevant sections)

**Submission Deadline - E-version received by CP Coordinator and the NFO:** **September 9, 2011**

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### Submission of Supporting Documents

#### **Check-list of Required Items to be uploaded to EPS System**

- Curriculum Vitae and Publication List
- Current and Pending Support Form

**Submission Deadline (uploaded to EPS System)** **September 20, 2011**